# Ufix ltd. Product Backlog

The product owner expects the following functionality from the final product (this section purely refers to the disciplinary section of the full HR system). The list is prioritised; the further up an item is on the list, the higher the priority for the product owner.

1. As an admin, I want to be able to connect to the master database and view employee details.
2. As an admin, I want to associate disciplinary notices and actions with relevant employees, so that employee discipline can be monitored and tracked. The data associate with these notices must include:
   1. A common name for disciplinary violations (e.g. an employee being late to work would be a “Late to Work” violation, failing to return company equipment would be an “Item Not Returned” violation etc.).
   2. A more detailed description of what that violation is and how it relates to company policy.
   3. The severity level of the violation. This is employee specific – e.g. if an employee has been late to work several times their “Late to Work” violation would have a higher severity level than normal.
   4. Space for the admin to add a comment about the specific violation and the employee(s) in question.
3. As an admin, I want to be able to view all currently active disciplinary notices against all employees.
4. As an admin, I want to be able to issue disciplinary notices against specific employees, pulling from a list of possible violations.
5. As an admin, I want to be able to edit and resolve currently active disciplinary actions and notices.
6. As an employee, I want to be able to view the disciplinary notices currently active against me.
7. As an employee, I want to be able to raise complaints and concerns to the management.
8. As an employee, I want to be able to add comments to disciplinary actions.